

## NAEA Board of Director Candidate,

The National Alternative Education Association (NAEA) is seeking energetic and highly motivated individuals, who are committed to best practice, resource sharing, research, and networking, to serve on the NAEA Board of Directors.

### Our Vision

- *To engage and empower alternative/non-traditional educators to positively impact students' lives, by providing resources, advocacy, and professional learning.*

**NAEA is a volunteer organization dedicated to sharing information in professional development, best practice, public policy, and advocacy for alternative and nontraditional teaching and learning.**

### Commitments of all NAEA Board Members:

Please read through this document in full. There are set responsibilities for being a board member in good standing, and you must agree to accept this privilege. Accepting a position as a member of the NAEA Board of Directors requires each Board member to commit to these expectations:

- Have the full support of your direct supervisor
- Serve a three-year term
- Attend 80% of all board meetings annually, this includes, at a minimum:
  - Monthly board of directors meeting
  - Monthly committee meetings
    - If you exceed the number of absences, you will be required to step down or referred to the Executive Board
- Required attendance at the annual board of directors work retreat
  - This is usually the 2<sup>nd</sup> or 3<sup>rd</sup> week of July, depends on hotel availability
- Membership on, at least one committee
- Represent the NAEA at state or region events and act in the best interest of the NAEA membership and their students
- Promote the NAEA Annual Conference and recruit regional registrations as directed by the executive board
- Collaborate with NAEA staff to secure sponsorships to support the NAEA outreach programs
- Oversee one or more of the NAEA goal areas for the year

## Conflict of Interest

While acting as a Director, members of the National Alternative Education Association (NAEA) Board of Directors shall voluntarily disclose to the NAEA President, President-Elect, Secretary, and Treasurer the identity of employers, competitors, key customers, key suppliers, and clients – past, present, or potential – whose interest might be favorably or unfavorably affected by the NAEA's actions. This includes disclosure of organizations in which Directors have financial holdings or other affiliations (pensions, donations, volunteerism, etc.) that may present or appear to present a conflict of interest for the Director.

### Statement

I will disclose any involvement of any kind on my part in any business or entity if the NAEA has a transaction or arrangement with that business or entity, or if that business or entity is involved in the same services or programs in which the NAEA is involved, such as providing professional learning opportunities to educators. Please disclose here or enter "none":

My disclosure will cover interests a family member has in such a business. I will include any member of my family if that member is so close to me that their interest might be embarrassing to me if disclosed after the NAEA has entered into some business dealing with them or a business in which they had an interest. Please disclose here or enter "none":

I will disclose an interest whether it is an investment in such a business or an employment (or independent contractor) arrangement, full or part time, with such a business. Please disclose here or enter "none".

I understand it is important that I disclose all interests of any kind that could possibly constitute a conflict of interest. If there is any question about whether an agreement is covered by Policy and Statement, I will err on the side of disclosure.

I will be asked to complete and update this Statement each year. I understand that, if I develop an interest mid-year that would have required disclosure had it existed when I last completed the Statement, I will update this Statement immediately.

Any material misstatement of fact or incomplete disclosure of conflicts of interest shall be grounds for disqualification or removal from the Board of Directors. Additionally, Directors agree to update their employment, financial, and client records periodically throughout their term.

**By typing your FULL NAME below, you attest to the accuracy of the information in this statement and in your application for the NAEA Board of Directors.**

Type your FULL NAME to agree: \_\_\_\_\_

Date \_\_\_\_\_

## Direct Supervisor Agreement of Support

I, as the direct supervisor of \_\_\_\_\_ support them in this position with the NAEA Board. I understand this position requires a commitment of:

- Serving a three-year term
- Attend 80% of all board meeting annually, this includes, at a minimum:
  - Monthly board of directors meetings
  - Monthly committee meetings
- Required attendance at the annual board of directors work retreat
  - This is usually the 2<sup>nd</sup> or 3<sup>rd</sup> week of July, often depending on hotel availability
- Required attendance at any executive board directed professional development
- Represent the NAEA at state or regional events and act in the best interest of the NAEA membership and their students.
- Out of state travel within region
- Collaborate with NAEA staff to secure sponsorships to support the NAEA outreach programs
- Other outreach activities within the scope of the region or executive board responsibilities

Direct Supervisor Name: \_\_\_\_\_

Direct Supervisor Title: \_\_\_\_\_

Direct Supervisor Phone Number: \_\_\_\_\_

**As the candidate's direct supervisor and by typing your FULL NAME below, you agree to support them in running for this position. If they are elected, you commit to supporting their duties as stated above.**

**Direct Supervisor, please type your FULL NAME to agree: \_\_\_\_\_**

Date: \_\_\_\_\_

## Candidate’s Statement of Interest and Assurances

### NAEA Mission Statement:

1. To provide a nationally unified voice of advocacy for students in alternative/non-traditional schools and programs to promote understanding and support from state departments and agencies, school districts, charters, and policy makers.
2. To provide international, national, state, and regional opportunities for alternative education professionals and their partners to network, collaborate, and participate in professional learning specific to research and best practices in alternative/non-traditional education.

AGREE

**I understand the mission of the NAEA.**

AGREE

**I understand that the interest of the NAEA, and, as a consequence, the interest of the public, takes precedence over my personal interests.**

### Pledge

If elected to the NAEA Board of Directors,

AGREE

I will comply with the NAEA’s Articles of Incorporation and By Laws\*;

AGREE

I will attend Board and Committee meetings (as appointed) and be prepared for those meetings by reading and reviewing reports, minutes, and other materials distributed for the meetings;

AGREE

I will be prepared to ask questions and obtain the information needed to make informed decisions in approving and disapproving proposals. I will exercise independent judgment and not merely accede to the President’s requests;

AGREE

I will conduct myself with the level of care, skill, and diligence that prudent person’s exercise in the handling of his or her own affairs.

By typing your FULL NAME below, you certify the authenticity of this document and agree to all the terms and conditions stated in this document.

Type your FULL NAME to agree: \_\_\_\_\_

Date \_\_\_\_\_

Bd Approved Amendment Aligned with Bylaws: 1/10/18 (JB)

\*Directors are expected to comply with applicable state and federal laws, in particular, Florida Not For Profit Corporation Act (Florida Statutes, Chapter 617) and Title 26-Internal Revenue Code, Subtitle A-Income Taxes, Chapter 1-Normal Taxes and Surtaxes, Subchapter F-Exempt Organizations, Part I-General Rule, Sec. 501 [Cite: 26USC501].